

# **APPLICATION PACKET**

## **ENHANCING EDUCATION THROUGH TECHNOLOGY**

### **LOCAL EDUCATIONAL SUPPORT CENTERS**

#### **Sub-grants Part I**

#### **Second Round of Funding through the No Child Left Behind Act FY 2004**

This document may be downloaded as an Adobe PDF document at  
<http://www.nheon.org/oet/nclb>

**Application Deadline  
November 7, 2003**

Department Contact  
Chrys Bouvier 603-271-8049

New Hampshire Department of Education  
September 22, 2003

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**APPLICATION GUIDANCE  
ENHANCING EDUCATION THROUGH TECHNOLOGY SUB-GRANTS  
PART I FOR LOCAL EDUCATIONAL SUPPORT CENTERS  
First Round of Funding**

## **Introduction**

### **I. Authority and Funding**

This request for proposals solicits applications to have a team participate in a grant writing process in order to submit a consortia proposal to be a local educational support center in New Hampshire. These grants will be awarded by the New Hampshire Department of Education through a **competitive** process.

Congress has appropriated \$695,946,750 to the Enhancing Education Through Technology (Ed Tech) (Title II, Part D) of the No Child Left Behind Act. New Hampshire expects to have \$1,527,110.75 during the 2003-04 academic year available to distribute through this process. (Another abbreviation for this Ed Tech Program is E2T2.)

### **II. Purpose and Scope**

**A. Goals:** The primary goal of the Ed Tech Program is to improve student academic achievement through the use of technology in elementary and secondary schools. It is also designed to assist every student - regardless of race, ethnicity, income, geographical location, or disability - in becoming technologically literate by the end of eighth grade, and to encourage the effective integration of technology resources and systems with professional development and curriculum development to promote research-based instructional methods that can be widely replicated.

**B. Purposes:** The purposes of the Ed Tech program are to:

1. Assist states and localities in implementing and supporting a comprehensive system that effectively uses technology in elementary and secondary schools to improve student academic achievement.
2. Encourage the establishment or expansion of initiatives (including those involving public-private partnerships) that are designed to increase access to technology, particularly in schools served by "high-need local educational agencies."
3. Assist states and localities in the acquisition, development, interconnection, implementation, improvement, and maintenance of an effective educational technology infrastructure in a manner that expands access of technology to students (particularly disadvantaged students) and teachers.

4. Support initiatives that enable school personnel and administrators to integrate technology effectively into curriculum and instruction that are aligned with State standards, through such means as high-quality professional development programs.
5. Enhance ongoing professional development for teachers, principals, and administrators by providing constant access to training and updated research in teaching and learning through electronic means.
6. Support the development and use of electronic networks and other innovative methods, such as distance learning, to provide specialized or rigorous courses or curricula to students who would not otherwise have access to such information, particularly to those in geographically isolated regions.
7. Support local efforts to use technology to promote parent and family involvement in education and to enhance communication among students, parents, teachers, principals, and administrators.
8. Support the rigorous evaluation of programs funded under the Ed Tech Act, particularly regarding the impact of these programs on student academic achievement, and ensure that the results are widely accessible through electronic means.

**C. Scope:** The Enhancing Education Through Technology fund provides for state-administered grants, which will be awarded to school districts on a competitive basis. For this round of funding the New Hampshire Department of Education (NHDOE) will continue the development of a Local Educational Support System to assist school districts to reach the goals of the federal Ed Tech Program, as well as the goals of the New Hampshire Statewide Educational Technology Plan.

The mission of New Hampshire's Educational Support Delivery System is to offer a comprehensive statewide system for sharing high-quality educational practices, based upon scientific research to meet the needs of all learners in NH. Local centers will provide resources and a supportive environment responsive to local needs. In addition, they will facilitate communication between the state and local levels.

While E2T2 dollars are focused upon high-need Local Educational Agencies (LEAs), the NHDOE believes that those dollars will be most effective if they can be used within consortia of school districts that include the most needy as well as districts capable of leading the way with technology integration. Consortia of institutions of higher education, vocational centers, business and industry, profit and non-profit organizations, as well as school districts from all levels of economic need form support centers located throughout NH. This vision includes the establishment of centers throughout the state. Centers are focused on developing a statewide infrastructure to provide the following types of services:

1. Professional development opportunities, especially assistance to educators with initial steps to take advantage of distance learning opportunities. Support center staff would have to include those with significant and diverse expertise in areas of technology integration. A minimum of 50% of professional development offerings should be delivered by educators currently employed by school districts in the region. [Meets purpose statements B4 and B6 above.]
2. Easily accessed sites where equipment and experts for a variety of technologies, including synchronous, multi-point video conferencing are located. This specifically includes bandwidth availability to host websites that mirror state initiatives such as on-line testing/surveys. [Meets purpose statements B3 and B6 above.]
3. Staff to aggregate LEA technology purchases including hardware, software, and connectivity. This includes working directly with LEA curriculum and technology directors, as well as staff at other local educational support centers and NHDOE staff. [Meets purpose statements B2 and B3 above.]
4. Assistance to districts applying for grant opportunities and assistance with e-rate applications. This includes working directly with LEA business administrators. [Meets purpose statement B3 above.]
5. Assistance with state and federal assessments and evaluations, facilitated by technology tools, offering data to inform decision making by all stakeholders. [Meets purpose statements B1, B5, and B8 above.]
6. Data warehousing services, file servers, and filtering solutions. [Meets purpose statements B3 above.]
7. Coordination of programs provided by individuals and organizations that meet the needs of students, families, and community members. [Meets purpose statement B7 above.]

Centers have the capacity to organize and operate in a manner that includes:

1. Organizing and staffing an Oversight Committee to include stakeholder representation from:
 

a. superintendents	f. school boards
b. principals	g. institution(s) of higher education
c. school instructional staff	h. business and/or industry (optional)
d. ancillary school staff	i. non-profit organizations (optional)
e. parents	
2. Ensuring that the Oversight Committee meets regularly to be certain that identified local needs are being addressed. The Oversight Committee actively seeks input from teachers, school staff, parents, and students to determine ongoing needs of students and families.

3. Local Center Oversight Committee members participate on the NH Statewide Educational Technology Council (Tech Council) on a rotating basis. Tech Council terms are staggered to maintain continuity and allow for growth. Policy for specific stakeholder representation is developed by the NHDOE together with the Centers.
4. Organize and oversee a local needs assessment process and implement strategies to strengthen community relationships (See [www.communityschools.org/tech.html](http://www.communityschools.org/tech.html)).

Educational Support Centers funded with E2T2 dollars are focused upon the integration of technology into the curriculum. However, these Centers are encouraged to expand their offerings with funding from other sources, such as other federal funds, foundation support, support from business and industry, and ultimately NH state dollars. The local educational support center model is currently used with many of the special education, vocational education, and distance learning dollars available to NH. Local educational support centers that have an educational technology focus are a step forward in creating a comprehensive educational support system. Activities currently conducted regionally are tied to the Centers.

The educational support system model enables services to be tailored to unique local needs. Centers provide a mechanism for sharing information, troubleshooting, and implementing solutions locally. This model for educational outreach also facilitates partnerships between schools and community-based organizations.

### **III. Grants and Eligibility**

Up to four (4) grant writing teams will be selected through this Part I process. Teams must include a high-need school and a currently funded Educational Support Center (ESC). The currently funded ESC will act as mentor to the new consortium. The mentee Center will be considered a Satellite of the mentor Center. Satellite Centers may be virtual outgrowths of the mentor ESC. However, as mentee center capacity grows, the satellite may develop independently. It is expected that the mentor ESC will be the fiscal agent for the Satellite Center, unless it can be demonstrated that a second high-need district acting as fiscal agent for the Satellite Center will facilitate the goals of the project.

Additional consortia partners of the teams may include one or more of the following as demonstrated with a letter of intent:

1. A Local Educational Agency that can demonstrate that teachers in its schools are effectively integrating technology and proven teaching practices into instruction, based on a review of relevant research, and that the integration results in improvement in classroom instruction and in helping students meet challenging academic standards.
2. An institution of higher education that is in full compliance with the reporting requirements of section 207(f) of the Higher Education Act of 1965, as amended, and that has not been identified by the State as low-performing under that act. (A list of these NH institutions is included as Appendix A.)

3. A for-profit business or organization that develops, designs, manufactures, or produces technology products or services or has substantial expertise in the application of technology in instruction.
4. A public or private nonprofit organization with demonstrated expertise in the application of educational technology in instruction.

The partnership may also include other LEAs, educational service agencies, libraries, or other educational entities appropriate to provide local programs.

A high-need school district is defined as:

1. a district in the 50% of NH school districts with the highest number or percentages of children from families with incomes below the poverty line. A list of the schools meeting this criterion for high-need is included as Appendix B. [For purposes of this program, the term "poverty line" means the poverty line, as defined by the Office of Management and Budget and revised annually in accordance with section 673(2) of the Community Services Block Grant Act, applicable to a family of the size involved (ESEA Section 9101(33)). See the U.S. Census web site at <http://www.census.gov/hhes/www/saipe/schooltoc.html> .]

AND

2. serves one or more schools identified for improvement or corrective action under section 1116 of the ESEA, or has a substantial need for assistance in acquiring and using technology. This will be determined from the School Tech Survey 2003.

Teams will be selected to form a local educational support system to develop a comprehensive three-year plan for a local center. Teams are limited to five (5) individuals who are representative of potential consortia partners. An individual representing a high-need school district must be a member of the team. These representatives will participate in planning sessions with the NHDOE in the fall of 2003. If space permits, team size may be enlarged. A school district member of an applicant consortium is the only member of the partnership that may serve as fiscal agent.

Teams selected from this Part I sub-grant process will be given a high-end laptop and projector to be retained by the high-need school district. The equipment will be used to conduct regional outreach to form a more diverse consortium and develop a three-year comprehensive plan to be a local educational support consortium. A high-need school district may apply individually to be a local educational support center. However, the desired configuration is that each consortium include two high-need school districts and two additional school districts (for a minimum total of four school districts) and a higher education partner. Criteria for the selection of Local Educational Support Centers through Part II of this program are developed by current Local Educational Support Centers and the NHDOE. Each school district included within the consortia must have an approved district technology plan. A school district may participate in only one proposal to be a local educational support center.

Submitted three-year comprehensive plans will be evaluated by NHDOE staff and professionals from the field against a rubric incorporating elements of the State Educational Technology Plan 2002 and criteria clarified as a result of grant writing workshops with all teams.

Ed Tech competitive grants this round will fund up to two (2) Local Educational Support Satellite Centers, initially focused on professional development for the use of technology, throughout the state. Each center will be awarded \$250,000 from the Ed Tech program for the first year of operation. The Satellite Centers will then be offered an opportunity to reapply for \$200,000 from the Ed Tech program in the second year and \$200,000 from the Ed Tech program in the third year. It is expected that these Centers will actively seek other sources of revenue to operate beyond year three. The New Hampshire Department of Education will also work together with successful grant recipients to secure other federal education dollars for purposes aligned with Local Educational Support Center activities.

Subsequent year two and year three awards will be contingent upon successful agency performance as determined by contract reports and a midyear monitoring visit by NHDOE. A Request for Continuation (RFC) process will be used to solicit annual program and spending plans necessary to support subsequent year contracts. Funding for these centers will be in the spring of each year.

Round 2 funds awarded will be made for the period beginning about March 30, 2004 and ending on June 30, 2005. All awarded funds must be obligated prior to June 30, 2005.

- A. **Technology Plan Requirements.** In order to be eligible for a sub-grant, each school district within the consortium must have a currently approved technology plan. This technology plan addresses the types of technologies to be acquired, how they will be integrated into the curriculum, collaborative efforts to maximize the use of technology, professional development, existing sources of supporting resources, projected costs, and mechanisms to coordinate all technology funds. Appendix C lists school district technology plans currently on file at the NHDOE.
  
- B. **Technology Survey Requirements.** In order to be considered for an Enhancing Education Through Technology Sub-grant, each school building within an applying district must complete the New Hampshire School Technology Survey 2003, even if the proposed funds will not be used for a particular school. Non-public schools are not required to complete this survey unless participating in the application. The survey will be available at [www.nheon.org/oet](http://www.nheon.org/oet). If the building contact has changed, please notify Chrys Bouvier at [cbouvier@ed.state.nh.us](mailto:cbouvier@ed.state.nh.us) or 603-271-8049. Non-public schools may request a blank survey from the Office of Educational Technology at the NH Department of Education by contacting Chrys Bouvier at [cbouvier@ed.state.nh.us](mailto:cbouvier@ed.state.nh.us) or 603-271-8049.

This is the only School Technology Survey you will need to complete for the New Hampshire Department of Education in order to be eligible for this round of funding. The NH Department of Education will be using this data for decision making on educational technology initiatives. This data should also be utilized by the LEA when writing or updating their technology plans. All school districts receiving E2T2 program funding and/or services through this round of funding will commit to a minimum of 75% of their district staff completing the Level of Technology Integration (LoTi) assessment to be provided by the NHDOE within the project period. It is expected that the data collected from this staff survey will assist districts and the State with professional

development decisions related to the District Master Professional Development Plans, as well as technology professional development offerings through the Office of Educational Technology. This data will also assist school districts when completing technology surveys in subsequent years.

IF ANY SCHOOL WITHIN A DISTRICT FAILS TO COMPLETE THE SURVEY, THE ENTIRE DISTRICT WILL BE INELIGIBLE FOR ANY TECHNOLOGY FUNDS ADMINISTERED THROUGH THE NH DEPARTMENT OF EDUCATION

C. **Children's Internet Protection Act (CIPA) compliance.** As a condition of participating in the Ed Tech Program, LEAs must submit a CIPA certification form to the NHDOE. All LEAs using E2T2 funds to purchase computers used to access the Internet or to pay the direct costs associated with accessing the Internet must certify that they have adopted and are enforcing Internet safety policies. All schools applying for E2T2 funds to be a local educational support center must certify to the New Hampshire Department of Education that one of the following conditions exists:

1. Every "applicable school" has complied with the CIPA requirements in subpart 4 of Part D of Title II of the ESEA. (An "applicable school" is an elementary or secondary school that does not receive e-rate discounts and for which Ed Tech funds are used to purchase computers used to access the Internet or to pay the direct costs associated with accessing the Internet.)

OR

2. Not all "applicable schools" have yet complied with the requirements in subpart 4 of Part D of Title II of the ESEA. However the LEA has received a one-year waiver from the U.S. Secretary of Education under section 2441(b)(2)(C) of the ESEA for those applicable schools not yet in compliance.

OR

3. The CIPA requirements in the ESEA do not apply because no funds made available under the program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet, for elementary and secondary schools that do not receive e-rate services under the Communications Act of 1934, as amended.

#### **IV. Notification of Non-Public Schools**

ESEA Section 9501(b)(1) equitable participation requirements apply to the Ed Tech program. LEAs and eligible local entities must engage in timely and meaningful consultation with appropriate private school officials during the design and development of programs and

continue the consultation throughout the implementation of these programs. (See Equitable Access Assurances in the Application Packet.) Non public schools wanting to participate in a school district application for this round of funding must have a technology plan and a completed School Technology Survey 2003 on file at the New Hampshire Department of Education. Equipment purchased as a result of an Ed Tech Grant remains the property of a public school district even though on loan to a non-public school.

One way to address this requirement is to notify all non-public schools within a district's boundaries by letter. Such correspondence may be a form letter.

An example of wording a letter:

*XYZ School District is in the process of preparing and submitting a grant to the New Hampshire Department of Education under the Ed Tech portion of No Child Left Behind. This is a federally funded competitive grant program in which funds can be used to provide teacher training. Non-public schools wishing to participate in this application must have a technology plan and a completed Technology Survey 2002 on file at the New Hampshire Department of Education.*

*If you are interested in participating in this program, please check the appropriate box below. We will contact you within a few days to discuss the grant, ask for your ideas, and try to determine what would be most beneficial for your school.*

*Regardless of whether you want to participate, we ask that you return this letter by (date) so that we will know how to proceed.*

LEAs and local entities must provide, on an equitable basis, special educational services or other benefits that address the needs under the program of children, teachers, and other educational personnel in private schools in areas served by the LEAs and local entities. Expenditures for educational services and other benefits for private school children, teachers, and other educational personnel must be equal, taking into account the number and educational needs of the children to be served, to the expenditures for participating public school children.

## **V. Local Educational Support System**

### **A. Responsibilities**

1. School districts not included within the original local educational support center consortia may take advantage of the services provided through Ed Tech program funding at the local educational support centers only if, and when, they have an approved technology plan on file with the NHDOE.
2. Local districts will be encouraged to participate in professional development opportunities by providing reasonable access, support, and incentives to their staff. Incentives might include the following:

- a. Professional development allocations from school district formula funds (minimum of 25% of formula fund allocations) to school districts may be used to provide stipends to participating staff.
- b. Priority registration may be given to school districts that have membership in the consortia or provide services to the region through the center.

## **B. Accomplished Tasks**

By June 15, 2004, local educational support centers must:

1. Identify and recruit persons and organizations willing to offer programs and services for students and families in the region or to assist with operations.
2. Negotiate agreements with persons and organizations to provide services.
3. Form an Oversight Committee to determine hours of operation, security, and procedures for dealing with other needs such as providing for substitute teachers and child care needs.
4. Develop a schedule of programs and activities to be offered and maintain updates on the NH Online Professional Development Calendar.
5. Establish a procedure to coordinate and monitor programs and activities.
6. Establish a procedure to assist regional school districts without an approved technology plan to develop one and submit it electronically to the NHD OE.
7. Implement and maintain a process that encourages referrals to programs and services offered within the region and alerts the Oversight Committee to the need for programs not already offered. This procedure should enable the staff of the local educational support center to evaluate and make recommendations of programs to the Oversight Committee.
8. Oversee janitorial and security services to ensure that facilities are clean and safe for participants.

## **C. Mid-Year Deliverables**

By January 15, 2005, centers must be able to demonstrate that they have:

1. Coordinated training to school districts in the use of the resources provided from the NH OET, including those available through the NHEON web portal.

2. Provided state of the art technology resources for educators to work with. This includes a base of common assistive technology options.
3. Provided access and introductory training for professional development programs funded through federal technology programs. These opportunities will be for all administrators and educational staff in public and non-public schools in NH. However, centers must be able to demonstrate that high-need school districts are given priority training and that technology leaders in high-need school districts have been trained as turnkey trainers for their LEA.
4. Worked with partner sites to engage in project activities and assist in the creation of online resources available to all NH educators through the NHEON web portal.
5. Worked together with the NHDOE and statewide providers to provide frequent high-quality professional development opportunities to NH teachers. While some of these opportunities may be directly funded by NHDOE, centers will be encouraged to continue successful efforts begun with funding from previous rounds of Technology Literacy Challenge Fund.
6. Maintained a web presence through the NHEON web portal, including the statewide professional development calendar. This will require a staff position with specific administrative responsibilities for updating portions of the resources available through the statewide portal.
7. Delivered services equitably across hardware platforms.
8. Worked together with all partners to implement the NH State Educational Technology Plan.

#### **D. General Responsibilities**

While some of the above responsibilities may be contracted out, general administration responsibilities by the local educational support center include:

1. Provide a coordinator for the local educational support center to work together with the NHDOE.
2. Oversee payroll for program
3. Purchase/order materials and supplies
4. Provide regular reports to the Oversight Committee and NH OET
5. Provide ongoing participation on the State Educational Technology Council

#### **VI. Submission Information**

An original plus two copies of the application must be received by the **Office of Educational Technology, Division of Program Support, Attn. Chrys Bouvier, Department of Education, 101 Pleasant Street, Concord, NH 03301-3860, no later than 4:30 p.m. on**

**November 7, 2003.** Applications **submitted after this deadline**, incomplete, or not conforming to the form set forth below will not be considered. Receipt may be verified by contacting Chrys Bouvier at 603-271-8049 or [cbouvier@ed.state.nh.us](mailto:cbouvier@ed.state.nh.us). Applications will **not** be accepted via facsimile or electronic mail.

**Material submitted must be typed, single spaced, and in a font size no smaller than 12 point. Please use the space provided on the forms only. Do not send attachments unless specifically requested. Do not bind the application, its components or the copies with anything more than a staple or paper clip. Please, no three ring binders or spiral binding!**

**A Form 1 is not required with the application. However, successful applicants will be required to complete a Form 1 by April 30, 2004 to begin their project.**

ONLY THOSE APPLICATIONS CONFORMING TO THE FORMAT INCLUDED HEREIN WILL BE CONSIDERED FOR REVIEW. APPLICATIONS WHICH DO NOT FOLLOW THE GUIDELINES WILL NOT BE ELIGIBLE FOR FUNDING.

**VII. Timeline**

The New Hampshire Department of Education has established the following timeline:

September 15, 2003	Release of Part I - Local Educational Support Center Request for Proposals
November 7, 2003	4:30 PM deadline for receipt of Part I Proposals
November 17, 2003	Review of Part I applications
December 15, 2003	Announcement of Part I awards
January 9, 2004	Workshop with Teams from Part I awards
April 2, 2004	4:30 PM deadline for submission of Part II Proposals
April 7, 2004	Review of competitive Part II applications
April 21, 2004	Recommendations for Competitive Ed Tech Grants made to the Commissioner and State Board of Education
May 3, 2004	Announcement of Part II Awards

**REQUIRED DOCUMENTS CHECKLIST**  
Application Documents for First Round Funding  
for  
**ENHANCING EDUCATION THROUGH TECHNOLOGY**  
**LOCAL EDUCATIONAL SUPPORT CENTERS**

**Sub-grants Part I**

Each of the documents listed below is required for a complete application. Please include an original plus two copies of each application part. This form is included for the use of the applicant.

- Signed Application Cover Page**
- Original and two copies of the Application**

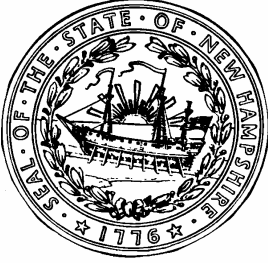
You should make certain that the following other items have reached the NH Department of Education by April 12, 2004, although they may have been sent separately:

- School Technology Survey 2003 for **each** school within the district, including any non-public schools participating in the application.
- School district technology plans, as well as any technology plans for non-public schools participating in the application

Submit original and 2 copies of each item in the checklist to:

Chrys Bouvier  
NH Department of Education  
101 Pleasant Street  
Concord NH 03301

Deadline for Submission at the  
New Hampshire Department of  
Education:  
4:30 PM November 7, 2003



District \_\_\_\_\_

**ENHANCING EDUCATION THROUGH TECHNOLOGY  
SCHOOL DISTRICT ALLOCATION FUNDING FROM  
TITLE II PART D**

**Application Cover Page**

Project Manager

Title

The project manager in each school district that is responsible for tracking the installation and use of all purchases made with these funds.

Address

City

State

Zip

Telephone

Fax Number

Email

I hereby certify that

1. To the best of my knowledge, the information contained in this application is correct; the school board of the district named above has authorized me as its representative to submit this application; and such action is recorded in the minutes of the school board's meeting held on \_\_\_\_\_.
2. The District has submitted to the New Hampshire Department of Education a General Assurances FY 2003 signature page.
3. The District has consulted with the non-public schools during the design and development of this Ed Tech project prior to all decisions that affect the opportunities of private school children to participate in the program.
4. All funding for this project will be obligated and reported by the June 2005 quarterly statement, and expended and reported on the September 2005 quarterly statement.
5. The funds expended from this program will supplement, not supplant, currently allocated funds.
6. The district will have a minimum of 75% district staff complete the Level of Technology Implementation (LoTi) assessment in the 2003-2004 school year.
7. The schools to be funded by this program are CIPA compliant, i.e., the monies will not be used for students to have Internet access (hardware or connectivity), or there is a filter used for student access, or the district has a one year waiver from the U.S. Secretary of Education.

\_\_\_\_\_  
Superintendent of Schools (blue ink preferred)

\_\_\_\_\_  
Date

**Appendix A: Institutes of Higher Education:** in full compliance with the reporting requirements of section 207(f) of the Higher Education Act of 1965, as amended, and has not been identified by the State as low-performing under that act.

Antioch New England Graduate School  
40 Avon Street  
Keene NH 03431-3516  
603-357-3122

Center for Educational Innovation  
Box 22  
Henniker NH 03242  
603-428-2322

Chester College of New England  
40 Chester Street  
Chester NH 03086-4331  
603-887-7441

Plymouth State University  
Education Department  
17 High Street  
Plymouth NH 03264-1595  
603-535-2285

Colby Sawyer College  
100 Main Street  
New London NH 03257-4648  
603-526-3000

Rivier College  
420 Main Street  
Nashua NH 03060-5086  
603-888-1311

College for Lifelong Learning  
10 Ferry Street, Suite 438  
Concord NH 03301  
603-271-5450 ext. 4

Saint Anselm College  
100 Saint Anselm Drive  
Manchester NH 03102-1310  
603-641-7091

Dartmouth College  
Education Department  
6103 Silsby Hall  
Hanover NH 03755-3547  
603-646-3462

Southern New Hampshire University  
2500 North River Road  
Manchester NH 03106-1045  
603-668-2211

Franklin Pierce College  
P.O. Box 60  
Rindge NH 03461-0060  
603-899-4115

University of New Hampshire  
Education Department  
Morrill Hall  
62 College Road  
Durham NH 03824-3595  
603-862-2310

Keene State College  
229 Main Street  
Keene NH 03435  
603-352-1310

Upper Valley Teacher Institute  
One Court Street  
Lebanon NH 03766  
603-448-6507

New England College

**Appendix B: High-Need NH School Districts:** in the 50% of NH school districts with the highest number or percentages of children from families with incomes below the poverty line. For purposes of this program, the term "poverty line" means the poverty line (as defined by the Office of Management and Budget and revised annually in accordance with section 673(2) of the Community Services Block Grant Act) applicable to a family of the size involved (ESEA Section 9101(33)). See the U.S. Census web site at <http://www.census.gov/hhes/www/saipe/schooltoc.html> .

ANDOVER	BRENTWOOD	INTER-LAKES	PITTSBURG
ASHLAND	CAMPTON	JACKSON	PITTSFIELD
BARNSTEAD	CHESTERFIELD	KEENE	PLYMOUTH
BARRINGTON	CLAREMONT	LACONIA	RUMNEY
BARTLETT	COLEBROOK	LAFAYETTE REGIONAL	SHAKER REGIONAL
BATH	CONCORD	LINCOLN-WOODSTOCK	SOMERSWORTH
BERLIN	CONTOOCCOOK VALLEY	LISBON REGIONAL	STARK SCH DIST
BETHLEHEM	CONWAY	LITTLETON	STEWARTSTOWN
BRENTWOOD	CROYDON	LYNDEBOROUGH	STODDARD
CAMPTON	DOVER	MANCHESTER	STRATFORD
CHESTERFIELD	EPSOM	MARLOW	SUNAPEE
CLAREMONT	ERROL	MASCENIC REGIONAL	TAMWORTH
COLEBROOK	EXETER	MASCOMA VALLEY REG	UNITY
CONCORD	FALL MOUNTAIN REG	MERRIMACK VALLEY	WAKEFIELD
CONTOOCCOOK VALLEY	FARMINGTON	MILAN	WARREN
CONWAY	FRANKLIN	MILFORD	WASHINGTON
CROYDON	FREEDOM	MILTON	WENTWORTH
DOVER	GOSHEN-LEMPSTER COOP	MOULTONBOROUGH	WHITE MOUNTAIN REG
EPSOM	GOVERNOR WENTWORTH REG	NASHUA	WILTON
ERROL	GREENLAND	NEWFOUND AREA	WINCHESTER
EXETER	HAMPTON	NEWMARKET	WINNACUNNET COOP
FALL MOUNTAIN REG	HANOVER	NEWPORT	WINNISQUAM REG
FARMINGTON	HARRISVILLE	NORTH HAMPTON	
FRANKLIN	HAVERHILL COOP	NORTHUMBERLAND	
FREEDOM	HILL	PEMI-BAKER REGIONAL	
GOSHEN-LEMPSTER COOP	HINSDALE	PIERMONT	

## Appendix C: Tech Plan Approvals

The following list includes all New Hampshire school districts that have submitted technology plans or a plan to work on the development of a technology plan. Those school districts identified with "E2T2" are using FY 03 monies to develop district technology plans. In order to access FY 04 monies, districts identified with E2T2 below must submit their technology plan prior to this application. See Section III.B.

SAU	District	Expires
53	Allenstown	12/30/2005
72	Alton	6/30/2004
39	Amherst	6/30/2006
46	Andover	6/30/2005
2	Ashland	5/31/2005
15	Auburn	6/30/2005
51	Barnstead	6/30/2004
74	Barrington	6/30/2005
9	Bartlett	1/31/2005
3	Berlin	1/31/2005
35	Bethlehem	6/30/2004
67	Bow	6/30/2005
16	Brentwood	1/31/2006
41	Brookline	6/30/2005
48	Campton	6/30/2005
15	Candia	6/30/2005
14	Chester	6/30/2004
29	Chesterfield	3/15/2006
53	Chichester	6/30/2005
6	Claremont	6/30/2004
7	Colebrook	6/30/2004
8	Concord	6/30/2005
1	Contoocook Valley	6/30/2005
9	Conway	1/31/2004
6	Cornish	6/30/2004
53	Deerfield	6/30/2004
10	Derry Cooperative	6/30/2004
11	Dover	6/30/2004
70	Dresden	E2T2
19	Dunbarton	6/30/2005
16	East Kingston	1/31/2006
14	Epping	3/15/2004
53	Epsom	6/30/2004
16	Exeter	6/30/2006
16	Exeter Region Cooperative	6/30/2006
60	Fall Mountain Regional	6/30/2006

<b>SAU</b>	<b>District</b>	<b>Expires</b>
61	Farmington	6/30/2004
18	Franklin	6/30/2005
13	Freedom	6/30/2006
73	Gilford	6/30/2005
79	Gilmanton	6/30/2005
19	Goffstown	6/30/2006
20	Gorham	6/30/2004
71	Goshen-Lempster Cooperative	6/30/2004
49	Governor Wentworth Regional	6/30/2004
50	Greenland	6/30/2006
55	Hampstead	6/30/2006
21	Hampton	6/30/2004
21	Hampton Falls	6/30/2004
29	Harrisville	3/15/2004
23	Haverhill Cooperative	6/30/2004
24	Henniker	6/30/2005
18	Hill	6/30/2005
34	Hillsboro-Deering Cooperative	E2T2
38	Hinsdale	6/30/2006
41	Hollis	6/30/2005
41	Hollis-Brookline Cooperative	6/30/2005
15	Hooksett	6/30/2006
66	Hopkinton	6/30/2005
81	Hudson	6/30/2004
2	Inter-Lakes Cooperative	6/30/2004
9	Jackson	1/31/2005
47	Jaffrey-Rindge Cooperative	6/30/2006
24	John Stark Regional	6/30/2004
65	Kearsarge Regional	ET2T
29	Keene	3/15/2006
16	Kensington	1/31/2006
30	Laconia	6/30/2004
35	Lafayette Regional	6/30/2005
88	Lebanon	6/30/2005
68	Lincoln-Woodstock Cooperative	6/30/2005
35	Lisbon Regional	6/30/2004
27	Litchfield	6/30/2006
35	Littleton	6/30/2004
12	Londonderry	6/30/2006
76	Lyme	6/30/2004
63	Lyndeborough	E2T2
13	Madison	E2T2
37	Manchester	1/31/2005
29	Marlborough	3/15/2006

<b>SAU</b>	<b>District</b>	<b>Expires</b>
29	Marlow	3/15/2006
63	Mascenic Regional	6/30/2006
62	Mascoma Valley Regional	6/30/2004
26	Merrimack	6/30/2005
46	Merrimack Valley	6/30/2005
20	Milan	6/30/2004
40	Milford	6/30/2005
64	Milton	6/30/2004
38	Monadnock Regional	6/30/2006
77	Monroe	E2T2
39	Mont Vernon	6/30/2006
45	Moultonborough	6/30/2006
42	Nashua	6/30/2005
29	Nelson	3/15/2006
19	New Boston	6/30/2005
16	Newfields	6/30/2006
4	Newfound Area	6/30/2004
50	Newington	6/30/2005
31	Newmarket	6/30/2005
43	Newport	6/30/2005
21	North Hampton	6/30/2004
58	Northumberland	6/30/2004
44	Northwood	6/30/2005
44	Nottingham	6/30/2005
5	Oyster River Coop	6/30/2004
28	Pelham	1/31/2005
53	Pembroke	6/30/2004
48	Pemi-Baker Regional	6/30/2004
23	Piermont	E2T2
10	Pinkerton Academy	6/30/2005
7	Pittsburg	6/30/2004
51	Pittsfield	6/30/2005
48	Plymouth	6/30/2004
52	Portsmouth	6/30/2005
35	Profile	6/30/2004
33	Raymond	3/15/2004
54	Rochester	6/30/2005
56	Rollinsford	6/30/2005
48	Rumney	E2T2
50	Rye	6/30/2006
57	Salem	6/30/2005
17	Sanborn Regional	6/30/2005
21	Seabrook	6/30/2004
80	Shaker Regional	6/30/2004
56	Somersworth	6/30/2005
39	Souhegan Cooperative	6/30/2006

<b>SAU</b>	<b>District</b>	<b>Expires</b>
21	South Hampton	6/30/2004
58	Stark	E2T2
7	Stewartstown	6/30/2004
44	Strafford	10/18/2004
58	Stratford	6/30/2004
16	Stratham	6/30/2006
43	Sunapee	E2T2
13	Tamworth	E2T2
48	Thornton	6/30/2004
55	Timberlane Regional	6/30/2003
6	Unity	E2T2
64	Wakefield	6/30/2005
23	Warren	6/30/2004
34	Washington	E2T2
24	Weare	6/30/2005
48	Wentworth	E2T2
29	Westmoreland	3/15/2006
36	White Mountains Regional	6/30/2005
63	Wilton	E2T2
63	Wilton-Lyndeborough	E2T2
38	Winchester	6/30/2006
28	Windham	1/31/2005
34	Windsor	N/A
21	Winnacunnet Cooperative	6/30/2004
59	Winnisquam Regional	6/30/2006

**Appendix D: Application for E2T2 Local Educational Support Center Sub-grants Part I**

**Application Instructions**

**STEP 1.** All items in Section I: Contact Information must be completed. This section does not have to be typed, but please print clearly.

**STEP 2.** Section II: Partner Information is not required, but recommended. (See page 7 of the Application Packet.) If there are more than four partners in this application, you may reproduce the Partner Information page. This section does not have to be typed, but please print clearly. Letters of support are considered part of this section.

**STEP 3.** Section III: This section must be typed, single spaced, and in a font size no smaller than 12 point. (See page 13 above.) In three pages or less, please describe why the team you will be sending to the workshops is qualified to create a consortium capable of providing the services envisioned for an Educational Support Center as described throughout the Application Packet. Please address the availability of the team to participate in the process over the next few months, as well as describing some of the potential partners you anticipate inviting into your consortium. Also describe some of the resources available locally that you anticipate using within the consortium, as well as any in-kind contributions already available.

**STEP 4.** Complete the Application Cover Sheet and place on top of Sections I, II, III. This section does not have to be typed, but please print clearly. If school board approval is subject to a later meeting, please give the date of that meeting.

**STEP 5.** Make two copies of all the above. Submit packet to the NHDOE prior to the deadline. (See page 13 above.)

**Section I. Contact Information**

<p><b>1. Name of applicant district</b></p> <ul style="list-style-type: none"> <li>▪ This must be the high-need district.</li> </ul>	
<p><b>2. SAU Number</b></p>	
<p><b>3. Contact person</b></p> <ul style="list-style-type: none"> <li>▪ Will attend workshops in fall</li> <li>▪ Does not have to be representative of high-need district</li> </ul>	
<p><b>4. Contact title</b></p>	
<p><b>5. Contact organization</b></p>	
<p><b>6. Contact telephone</b></p>	
<p><b>7. Contact email</b></p> <ul style="list-style-type: none"> <li>▪ Required</li> </ul>	

## II. Partner Information

Names of other partners supporting the team building process through Part I. Additional partners may be added or deleted in the Part II application. Please attach a letter of support from each of these partners. These letters should indicate resources and services the partner anticipates contributing to the project. A representative (listed in #1 below) from the high-need school district **must attend** the workshops in the fall. Presently we can only accommodate four (4) additional representatives from each team to attend the workshops in the fall (indicated in #2 through #4 below).

Name of Partner	Y/N?	If your team is selected to participate in the workshops this fall, will a representative from this organization attend? (Only five "yes" responses in this column)			
		Y/N?	If there is additional space, a representative from this organization will attend.		
			Name of representative	Telephone	Email
1. (High-need school district representative)	Yes				
2.					
3.					
4.					
5.					

**III. Narrative:** Please attach section III narrative.